

YORK SEWER DISTRICT
Trustee Meeting

Mr. Hoyt, Mr. Knowles, Mr. Davis, Mr. McIntire, ~~Mr. Davis~~, Mr. Barnett, Mrs Tucker and Chief Utility Officer Tucker were present at the April 8, 2026 meeting.

Mr. Hoyt called the meeting to order at 3:00 PM.

Mr. McIntire moved and Mr. Davis seconded to approve the March 18, 2026 minutes. U/A

There was no correspondence.

Mr. McIntire moved and Mr. Davis seconded to approve the April monthly bills. U/A

Three liens were released this month. No budget was available to review due to CFO on vacation.

CUO Tucker gave an update on the Donica Road project and explained that they had a few issues this week with a manhole, but it should not set them back. He also noted that the contractor may be bringing in a second crew; one crew to keep working on the Donica Road project and the 2nd crew to work over at the Nubble on the Water District project as opposed to putting the Donica Road project on hold while the other project is being done.

Mr. Barnett updated the Board on ongoing projects. He informed the Board that Roger Pratt has been working on Morningside replacing sewer main and services, along with two aging manhole structures. He stated that Reinhart will be coming back to work for us over the summer and he will start with the pump station spring cleanup.

Mr. Barnett also talked about the continued plant upgrade projects and how they are continuing to work with Arcadis. CUO Tucker mentioned that we just received \$80,000 of CDS money this week. Mr. Barnett also mentioned that the District will be hosting a training class that is being put on by Maine JETCC and Maine DEP on May 5th.

Mrs Tucker gave an update to the Board in relation to meeting with Oceanside Campground about putting in an effluent meter to determine the actual discharge at that location. We will monitor flow for the year and see where he stands as far as his impact fee goes next year. Depending on the cost of the meter and installation, it will determine how much we will ask for a partial payment for the impact fee at this time. Mrs. Tucker also mentioned the school event at Coastal Ridge Elementary on May 7th and invited the Board to come. She also mentioned that she has been sending out weekly updates to the Donica Rd residents and how she issued a Notice of Noncompliance to the School Department for not cleaning their grease traps last year.

CUO Tucker gave a brief update of the job descriptions that were presented to the Board for their review. He explained how they were put together. Mr. Davis mentioned that a couple of the descriptions were missing required language.

Mr. McIntire moved and Mr. Davis seconded to approve the job descriptions as amended to add "perform all related duties as assigned" that was missing in two of the descriptions. U/A

CUO Tucker went over the employee handbook update. Mr. Davis had some suggested changes and gave them to CUO Tucker. CUO Tucker will review the suggested changes and bring the employee handbook back to the Board at the next meeting.

CUO Tucker presented to the Board changing three of the Trustee meeting dates in 2026 as follows: June 10th to June 17th; September 9th to September 2nd; and October 14th to October 7th.

Mr. McIntire moved and Mr. Knowles seconded to approve changing the dates of the meetings for June, September and October. U/A

CUO Tucker presented to the board changes to the Trustee Bylaws specifically noting the change to Article 14 to change "may" to "will".

Mr. Davis moved and Mr. McIntire seconded to accept the changes to the Trustee Bylaws as presented. U/A

CUO Tucker presented to the Board an addendum to the York County Hazard Mitigation Plan as part of FEMA qualification standards. He will need to provide public notice of the addendum. CUO Tucker explained this posting is necessary to support the District's participation in the federal hazard mitigation planning process, maintain eligibility for FEMA hazard mitigation funding, and provide transparency regarding risks to critical wastewater infrastructure and proposed resiliency improvements.

Mr. McIntire moved and Mr. Davis seconded to authorize the posting of the Draft Special District Addendum to the York County Hazard Mitigation Plan on the District's website for public review and comment and to schedule a public hearing on the draft addendum for May 13, 2026 at 3:30 PM and directs staff to provide appropriate public notice of the hearing and comment period in accordance with District procedures. U/A

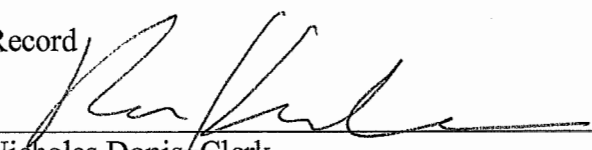
CUO Tucker discussed with the Board that he will be working with the Ferguson Group who are grant writers and will go out and find grants for the District. He noted he would work with them on a monthly basis for now to see how things go and reevaluate at the end of the year.

CUO Tucker also noted that he has hired a recruiter to find replacements for the CFO and E & I specialist positions.

Mr. McIntire moved and Mr. Davis seconded to adjourn at 4:04 pm U/A

A True Record

Attest:



Nicholas Donis, Clerk

Robert Knowles, Trustee