

YORK SEWER DISTRICT  
Trustee Meeting

Mr. Hoyt, Mr. Knowles, Mr. Davis, Mr. McIntire, Mr. Donis, Mrs. Tucker, Mr. Barnett, Mr. Obermeyer and Superintendent Tucker were present at the January 14, 2026 meeting.

Mr. Hoyt called the meeting to order at 3:01 PM.

Mr. McIntire moved and Mr. Davis seconded to approve the minutes of the December 10, 2025 meeting. U/A

Mr. Davis moved and Mr. Knowles seconded to approve the January monthly bills. U/A

Superintendent Tucker discussed 11 Surf Avenue who currently has 4 liens on the property. Daughter has contacted the District and has started the process of taking care of the liens.

There was no financial report for the month.

There was no correspondence for the month.

Mr. Obermeyer gave an update on cybersecurity and explained that he has upgraded the SCADA software and has worked with the office to get Munis cloud based. He also helped with getting Invoice Cloud installed to allow customers to pay their bills online. In addition, he also helped get a new security camera system installed around the plant.

Mr. Barnett presented the Operations report noting they replaced the E-One pump at 47 Ferncroft Ave, which was about 20 years old. They are looking at getting a new variable frequency drive for one of the return pumps. He also noted the work they are doing as part of the plant upgrade in relation to the dewatering and tended to a sewer overflow on Woodbridge Ave.

Mrs. Tucker presented the compliance report noting that she has been working on an annual commercial audit and has sent out several letters regarding impact fees. She thinks that there could be one that may want to appeal to the Board, but she will try to work with them.

Superintendent Tucker and Mr. Barnett gave an update on the Donica Road sewer extension noting that they had a pre-con meeting that went very well. However, Mr. Tucker found out from DEP that there is a chance that the BABA requirements may not be waived. He is going to be meeting with DEP to confirm whether that is true or not. Superintendent Tucker also went over a letter that he would like to send to the residents of Donica Rd. After discussion with the Board, it was decided that he would eliminate four (4) paragraphs of the letter before sending. Superintendent Tucker also stated he would be doing an update at the Selectboard meeting on February 23<sup>rd</sup>.

Superintendent Tucker gave an update in relation to the Employee Handbook noting that the attorney has been going through the handbook and making changes that will be brought back to the Board at a later date; however, there is one change he wanted to present to the Board at this time which is related to the on-call pay, as he thought it prudent to make this change now for tax reasons. The current on-call/standby policy relies on a weekly stipend which has become administratively complex and less aligned with actual operational practices, payroll

administration, and wage-and-hour guidance. Superintendent Tucker asked the Board to update the policy to replace the weekly stipend with twelve (12) hours of overtime pay per on-call week.

Mr. Davis moved and Mr. McIntire seconded to approve the revised On-Call/Standby Assignment and Compensation Policy as presented, and to authorize its inclusion in the District Employee Handbook to take effect immediately. U/A

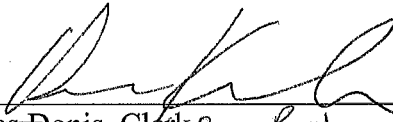
Superintendent Tucker discussed the District Hierarchy Policy in which he asked the Board to consider adopting the title of Chief Utility Officer for the Superintendent and Chief Operations Officer for the Director of Operations. By adopting these titles modernizes the District's executive leadership, aligns with the complexity and scale of today's wastewater utility environment, and enhances the district's visibility and credibility among state, regional and technical partners.

Mr. Davis moved and Mr. McIntire seconded to retitle the position of Superintendent to "Chief Utility Officer" and Director of Operations to "Chief Operations Officer" effecting immediately, with all existing duties, authorities, and responsibilities remaining in force. U/A

Mr. McIntire moved and Mr. Davis seconded to adjourn at 4:17 PM. U/A

A True Record

Attest:

  
~~Nicholas Donis, Clerk~~ Robert Knowles, Trustee